**March 20, 2020**

**Hiring Manager,**

**Mayor’s Office of Data Analytics,**

**Mayor’s Office of Operations,**

**253 Broadway # 10,**

**New York, NY 10007**

**Respected Hiring Manager,**

**As a rising junior at Baruch College pursuing a bachelor’s degree in Statistics, I was thrilled to come across the opening for a Data Research Internship position at Mayor’s Office of Data Analytics on Starr Search. I believe my technical skills, as well as the alignment of my career goals with the opportunities provided within this role, makes me an appropriate candidate for this position.**

**With strong statistical background, I resorted to online resources to strengthen my coding skills. In the past few months, I have completed several intermediate online courses in R, Python and SQL. I have naturally gravitated towards Data Visualization tools, such as ggplot2 and seaborn packages.**

**I have always been interested in public policy. A son of a public servant and the grandson of a leader in our village, I have been exposed to public policy from a young age. With a minor in economics, I have a strong grip on the knowledge of public policy. Also, I am part of the slack team of betaNYC. As such, I took part in the event, “NYC School of Data”. Both of these have exposed me to civic data and its role in the society.**

**I would greatly appreciate the chance to intern for MODA and I look forward to further explaining how I can**

**contribute to your team.**

**Please do no hesitate to reach out to me via email at** [**tashi.gurung@baruchmail.cuny.edu**](mailto:tashi.gurung@baruchmail.cuny.edu) **or via cell phone at (929) 235-3523.**

**Thank you for your time and consideration.**

**Best Regards,**

**Tashi T. Gurung**